LearnKey's Critical Career Skills Courseware

LearnKey
Employability | Skills | Training

With over three decades of experience, LearnKey offers engaging, interactive, and flexible training mapped to industry certifications available online through GMetrix.

- Full-motion digital video available anytime, anywhere with an Internet connection

- The GMetrix platform provides the ultimate certification training solution with a single sign-on between training and test prep

- Project-based learning lessons and workbooks with hands-on activities help reinforce what the students are learning

- Teacher workbooks with answer keys and lesson plans

COURSE OFFERINGS

Professional Communication (CSB)

The Professional Communication (CSB) course will help both students in school and adults in the workforce learn basic communication principles, plan for effective communication, discover best practices for business deliverables, hone message delivery, receive communications, and analyze communication scenarios. Effective communication is vital in interviews, presentations, and daily verbal and written communication. Whether you are searching for new employment or are a seasoned employee, communication skills can enrich your professional presence. This course is mapped to the Communication Skills for Business (CSB) certification exam objectives and will help you prepare to sit for the exam.

CLASS HOURS: 21.5 HRS.

Generative AI Foundations

The Generative AI Foundations course is an introductory course for those looking to use Artificial Intelligence (AI) to generate content based on inputs, hence the term Generative AI. The course preps one for the Generative AI Foundations exam. The specific topics covered in this course include: Generative AI Methods and Methodologies, Basic Prompt Engineering, Prompt Refinement, and Ethics, Law, and Societal Impact. This course will help increase employability prospects for everyone as AI is becoming more and more prevalent in most every business sector.

CLASS HOURS: 15 HRS.

Each Course Includes:

Video-based instruction, exercise labs, pre and posttests, flash cards in addition to a PDF project workbook. The workbook includes fill-in-the-blanks, glossary terms and definitions and many other resources to help reinforce learning.