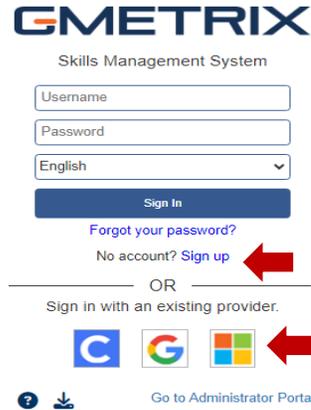
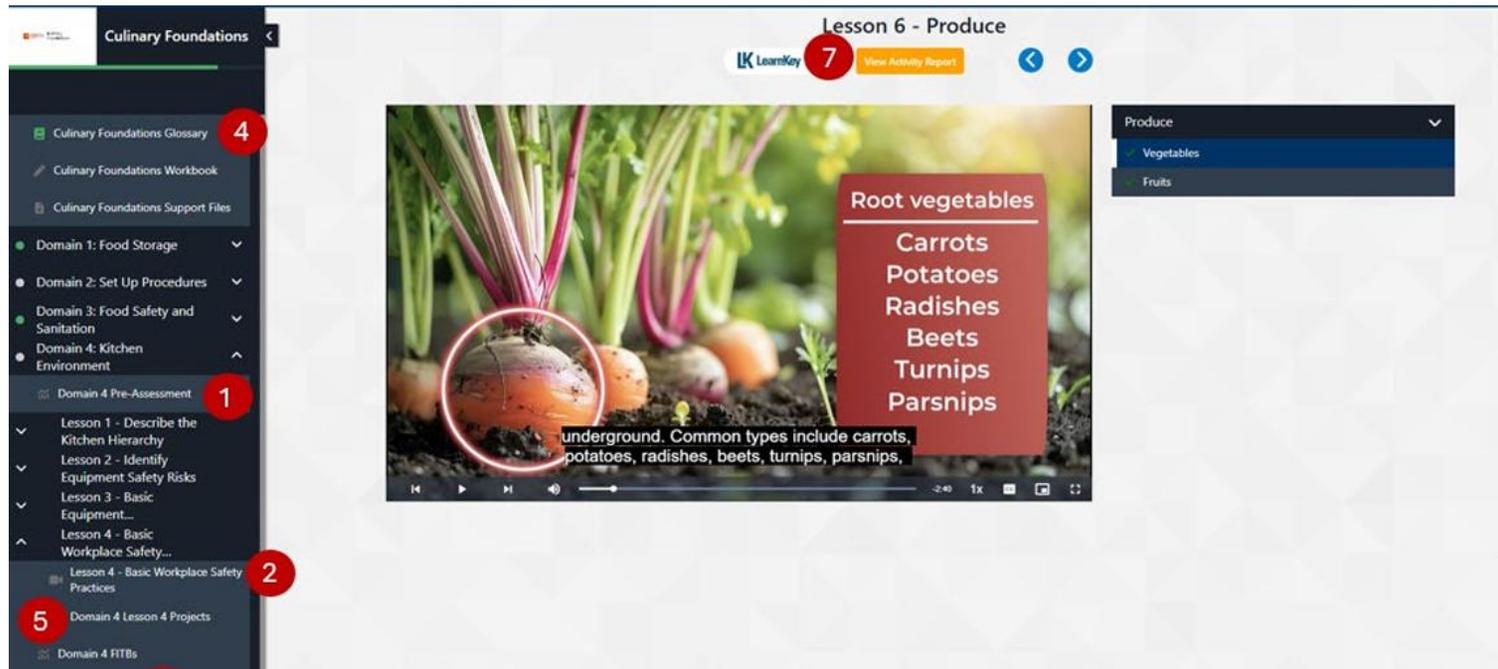


To access your LearnKey courseware, go to [www.gmetrix.net](http://www.gmetrix.net)



- If you have a GMetrix account, from a Chromebook, Windows, or Mac computer, sign in with your account.
- If you need a new GMetrix account, select Sign up here! or link your Clever, Microsoft, or Google account.
- To redeem a code, select the  key-shaped redeem button and enter the code provided by your instructor.

1. **Take Pre-Assessment**
2. **Watch Video Training**
3. **Exercise Labs** (Follow the on-screen instructions to use the labs that are available for your e-learning device)
4. **Review the Glossary** (Key terms and definitions)
5. **Student Workbook Activities** (Ask your instructor if you are required to complete them)
6. **Take the Post-Assessment** Determine knowledge gained (passing score = 80% or higher)
7. **Review Activity and Scores**
8. **Review and utilize Study Guide from the GMetrix Dashboard.**



## Remote Learning Best Practices:

- When accessing LearnKey courseware from home, try minimizing additional wifi connections like gaming or streaming videos could cause course pages or videos to load slowly.
- If you are using an internet filter or firewall, be sure to add gmetrix.net and media-aws.onlineexpert.com to the list of trusted sites.